



VOLUNTEER APPLICATION FORM

All applications must be received by FRIDAY 1st NOVEMBER.

NAME:

EMAIL:

POSTCODE:

PHONE:

Select as appropriate:

GP/Dr/1st Aider

Chef/Caterer

Wrap Presents

Provisions Helper

CHRISTMAS EVE, 24 DEC

10:00 - 12:00 SET UP Dining hall, table settings, drinks stations, volunteers area, servery, signage

10:00 - 12:00 KITCHEN Food preparation, bring your own kitchen knife (must be 16+ years old)

CHRISTMAS DAY, 25 DEC REGRETTABLY, WE CANNOT ACCEPT ANY CHILDREN UNDER 13

09:30 - 14:00 KITCHEN Assistants to chefs, also working servery (must be 16+ years old)

09:30 - 12:30 VOLUNTEER'S ROOM Hosting the room, ensuring volunteers are on schedule

12:30 - 16:00 VOLUNTEER'S ROOM Hosting the room, ensuring volunteers are on schedule

11:00 - 13:30 MEET & GREET Welcoming guests, assisting to tables, storing walking aids, etc

11:30 - 13:30 (approx) MORNING DRIVERS Collecting guests from their homes and delivering to Kingswood

15:45 - 17:00 (approx) AFTERNOON DRIVERS Collecting guests from Kingswood and delivering to their homes

13:00 - 16:00 EMERGENCY DRIVERS For any eventuality, to be on call with own car at Kingswood

10:30 - 13:30 DRINKS Prep and serving of Coffee before lunch, wine during, clearing empties, etc

13:30 - 15:30 DRINKS Prep and serving of wine during lunch, Tea & Coffee after, clearing empties, etc

11:00 - 13:30 WASH UP Hand washing pots, pans, plates, etc and use of commercial dishwasher

13:30 - 16:00 WASH UP Hand washing pots, pans, plates, etc and use of commercial dishwasher

12:30 - 14:00 WAITING Waiting & clearing tables, Starter & Main course delivery only

13:30 - 15:30 WAITING Waiting & clearing tables, Main course clearing onwards

11:30 - 16:00 TABLE HOSTS Keep the conversation flowing, assist guests with any needs, etc

CLEAR UP DAY, 27 DEC

09:30 - 12:00 BREAK DOWN Moving tables, chairs, etc, collecting signage, cleaning all areas

All of our Christmas Day volunteers receive a free Christmas lunch, just as our guests will enjoy! If you have a morning shift you will eat after your shift ends. If yours is an afternoon shift, please arrive an hour early so that you can eat before your shift begins. Table hosts are served alongside the guests in the dining room, all other volunteers eat in the Volunteer's Room. Please select one:

Traditional Vegetarian Diabetic Gluten Free None Other (Please advise)

By supplying your information you agree to us contacting you by email, phone or post as you indicate below, in relation to your application. We hold your details for 14 months so we can contact you about applications next year, but will never issue your details to anyone else. To remove yourself off our lists email volunteers@bathopenchristmas.com at any time.

I agree to Bath Open Christmas contacting me regarding my application by **EMAIL POST TELEPHONE**

Thank you for volunteering for this year's event, at Kingswood School, Lansdown Road, Bath BA1 5RG.

Return one form per person to: volunteers@bathopenchristmas.com or post to: Open Christmas, 14 Burlington St, Bath, BA1 2SA